

## **PORT TOWNSEND ROTARY CLUB**

### **Board of Directors Meeting**

**Monday, October 19, 2020**

### **ZOOM Meeting**

Meeting Called to Order at 5:15 pm by President Lee Hoffman.

**Present:** Lee Hoffman, Susan Jacob, Sandy Eherenman, Michael Cavett, Trent Diamanti, Shelly Leavens, Nathanael O'Hara, Carla Caldwell and Jim Cunningham.

**Absent:** Carol Wise, Jim Maupin, Kit Malone.

#### **Approval of Minutes**

A motion was made, seconded and carried to approve the September 21, 2020 meeting minutes.

#### **Auction Report**

An online auction will take place between March 15 and March 27, 2021, with a fund-a-cause in the middle of that time frame. The fund-a-cause will be the Imagination Library, and the auction theme will be "Imagine the Possibilities." A live virtual auction may take place in December near Give Tuesday. The committee is starting to solicit sponsors and Sandy asks that Rotarians let her know of possible sponsors. It is also time to think about auction items.

#### **Secretary Report**

Susan reports that only two Rotarians have not paid their dues. One has promised to pay. The other has financial constraints and has offered monthly payments. Another Rotarian has offered to pay \$100 toward those dues. The board decided that while we will not make a habit of accepting partial payments, we will on a case by case basis, consider options.

Lee will talk to John English about allowing our site to accept partial payments.

#### **DACdb**

A motion was made, seconded and carried to adopt a new system to replace Club Runner. While it may be cumbersome at first, it will allow us to keep current with the District, and allow for more visibility. There is a \$150 fee and then it is free for the first year. Sandy is familiar with it and cautions that it may not be simple and requires someone to take this on for the club. A new member has stepped up with the Facebook page. She will be approached about DACdb.

## **New Members**

Lee announced two new Rotary members. Sandra Gessner-Crabtree is serving as the interim superintendent of Chimacum Schools. Cherish Cronmiller is a Rotarian who has transferred from Ohio. Their names will be announced at two Rotary meetings for club members' consideration and input.

Carla suggested new Rotarians be assigned a "member buddy." The board agreed. Sandy will buddy Cherish, David Engle has helped Sandra Gessner and Lee has reached out to potential member, Donna Etchey

## **Grants**

Since we received a grant appeal at the last board meeting, our grant process was discussed at length. The grant process currently happens in the early spring of each year. Formal applications are completed and the Community Services Committee meets, considers, and awards grants. We have the option of moving that to the fall. The board can also approve emergency grants, typically up to \$2,000 from a fund set aside for urgent requests.

Sandy has drafted criteria for requests made outside of our standard grant process. She will send that out to the board for review. Since Carol Wise is chair of the Community Services Committee it was decided we will discuss this further at the November board meeting when she can attend.

Grant reporting was also discussed. Recipients usually attend a lunch meeting, thank the club and give a short presentation as to how the funds were used. Rotarians deserve to know exactly how their donations are being used to help the community.

## **Budget**

Nathanael presented a proposed budget. Many things are uncertain at this time. Members gave their input about auction expenses, wreath sales, scholarships, park clean up, etc. It was noted that the budget for international has not been spent for the last couple of years. Nathanael will make some adjustments and the board will approve a budget by way of email.

The meeting was adjourned at 6:25pm.