



# Rotary Club of Port Townsend, Wa

## Funding Request Guidelines

Members of the Port Townsend Rotary Club are committed to making our community an excellent place in which to live and work. In addition to the many local service projects we conduct, our club also makes cash donations to nonprofit organizations which share our goal of community improvement.

Generally the Port Townsend Rotary Club makes donations limited to \$1000 per year per organization. In special circumstances, larger contributions are considered.

Requests are judged based upon the value of the service they provide to the community. We look for projects that demonstrate strong potential for success and show other sources of support.

Below are the guidelines for submitting a request:

Contributions are given to nonprofit organizations. Previously funded requests include special projects, scholarships, workshops, seminars, activities, equipment and events.

The Port Townsend Rotary Club does not fund:

- Gifts to individuals for personal projects or program participation
- Multi-year commitments
- Religious activities
- Political organizations or activities
- Organizations that discriminate based upon race, creed, color, sex or national origin
- Projects of organizations outside of Jefferson County
- Government Agencies

Please use the Funding Request Form on the Port Townsend Rotary Web site. It is important to carefully complete all sections of that form and to attach the additional material requested.

All requests must be submitted by March 31<sup>st</sup> of each year. Recipients will be announced shortly after the March 31<sup>st</sup> due date. The next funding due date is March 31<sup>st</sup>, 2010.

For more information, or to receive an application form, please contact:

Joan Broughton, 360-379-4742 or by e-mail at [jmbroughton@earthlink.net](mailto:jmbroughton@earthlink.net)